General Service Office
Thadeua Rd Km9,
Ban Somvang Tai,
Hatsayfong District,
Vientiane Capital, Laos.

Dear Prospective Quoter:

The Embassy of the United States of America invites you to submit a quotation for 19LA9022Q0020_CDC/Service on monthly data analysis and report submission.

The request for quotations (RFQ) consists of the following sections:

1. Completed “SF-18”
2. Statement of work.

U.S. Federal Acquisition Regulation (FAR) requires that contractors be registered in the system award management (SAM) prior to being awarded a purchase order. Contractors, who are not registered with SAM, may not be awarded the purchase order. This requirement applies to all acquisitions for oversea vendors that greater than $30,000. Go to the link https://www.sam.gov

Direct any questions regarding this solicitation to: VientianeProcurement@state.gov

The Embassy plans to award a purchase order. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential offerors regarding price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it. Please read the RFQ carefully, and if you are interested, submit your quotation. Return the completed SF-18 to the address shown in block 5a of the SF-18 by 4:00PM, Local time: on April 22, 2022.

For local purchasing only.

Oral quotation will not be accepted, and No proposal will be accepted after this time.

Sincerely,

Christopher Smith
Contracting Officer
REQUEST FOR QUOTATION
(THIS IS NOT AN ORDER)

THIS RFG  □ IS  □ IS NOT A SMALL BUSINESS SET-ASIDE

PAGE OF  PAGES

1. REQUEST NO.  19L9A022Q00020
2. DATE ISSUED  3/31/2022
3. REQUISITION/PURCHASE REQUEST NO.  PR10631345
4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1  □ RATING

5a. ISSUED BY  United States Embassy
               Vientiane
               Lao PDR
               Thadeua Road Kilometer 9
5b. FOR INFORMATION CALL (NO COLLECT CALLS)

NAME  Sinnakone Southamavong
       Procurement Agent
       E-mail: SinnakoneS@state.gov

TELEPHONE NUMBER  856 21 487 036

AREA CODE  NUMBER  856 21 487 036

6. DELIVER BY (Date)  

7. DELIVERY

FOB DESTINATION □   OTHER (See Schedule) □

8. TO:

a. NAME
b. COMPANY

STREET ADDRESS

CITY

e. STATE  f. ZIP CODE
d. STATE  e. ZIP CODE

10. PLEASE FURISH QUOTATIONS TO THE ISSUING OFFICE IF BLOCK 5a OF OR BEFORE CLOSE OF BUSINESS (Date) April 22, 2022

IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quote. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.

11. SCHEDULE (Include applicable Federal, State and local taxes)

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>SUPPLIES/ SERVICES</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>(a)</td>
<td>(b)</td>
<td>(c)</td>
<td>(d)</td>
</tr>
<tr>
<td>1</td>
<td>The Cabinet of Ministry of Health to provide service on: providing the monthly data analysis and report of COVID-19 surveillance from the sentinel surveillance sites; to produce the National Strategy and Standard of procedure (SOP) of Infection Prevention and Control (IPC) for Health facilities in Laos PDR; and develop the Public Health Law (PHL). Period: May to October 2022 (payment request: June, July and October 2022 (4 times)</td>
<td>04</td>
<td>Lot</td>
<td></td>
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12. DISCOUNT FOR PROMPT PAYMENT

<table>
<thead>
<tr>
<th></th>
<th>a. 10 CALENDAR DAYS (%)</th>
<th>b. 20 CALENDAR DAYS (%)</th>
<th>c. 30 CALENDAR DAYS (%)</th>
<th>d. CALENDAR DAYS</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUMBER</td>
<td>PERCENTAGE</td>
<td>NUMBER</td>
<td>PERCENTAGE</td>
<td>NUMBER</td>
</tr>
</tbody>
</table>

NOTE: Additional provisions and representations are are not attached.

13. NAME AND ADDRESS OF QUOTER

a. NAME OF QUOTER
b. STREET ADDRESS
c. COUNTY
d. CITY

14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION

15. DATE OF QUOTATION

16. SIGNER

a. NAME (Type or print) b. TELEPHONE
c. TITLE (Type or print)

d. STATE  f. ZIP CODE
e. STATE  f. ZIP CODE
**SCOPE OF WORK**

March 17, 2022

**Title:** To provide service on: providing the monthly data analysis and report of COVID-19 surveillance from the sentinel surveillance sites; to produce the National Strategy and Standard of procedure (SOP) of Infection Prevention and Control (IPC) for Health facilities in Laos PDR; and develop the Public Health Law (PHL).

**Contractual Arrangements:** 9 months (April- December 2022) contract with Core Unit, Cabinet, Ministry of Health (MoH) under Cooperative Agreement between USCDC-MOH, Lao PDR.

**Scope:** To provide service on providing the monthly data analysis and report of COVID-19 surveillance from the sentinel surveillance sites that it will support the Ministry of Health and USCDC for further planning and implementation of surveillance and contact tracing of the COVID-19 close contacts and cases. This is to detect local COVID-19 transmission and provide data analysis from the sentinel surveillance sites to public health authority for making appropriate control and intervention measure. Core unit as contractor will coordinate with National Center for Laboratory Epidemiology (NCLE) to collect the data from sentinel surveillance sites of Influenza and COVID-19, analyzing and producing the report monthly. USCDC will provide the template of report to contractor to fill in the required data. The COVID-19 data will be from 6 sentinel surveillance sites of provincial hospitals of Sayabouly, Oudomxay, LuangPrabang, Vientiane capital, Champasack and Saravanh. Those data will be generated at Core Unit by using descriptive statistics and displayed in table/charts/bar/Pie/histogram/box&whisker plot and etc., entering in the provided templates. Contractor will need to review the analyzed data of epidemiological aspects to make sure the result is validated and accurate before printing. The Contractor will need to arrange at least 2 meetings to meet with USCDC and WHO to discuss and work on this data analysis and reporting. The Contractor will also be responsible for arranging permissions, meetings and requesting the authorization from MoH.

Also, contractor will produce the National Strategy and Standard of Procedure (SOP) of Infection Prevention and Control (IPC) for Health facilities in Laos PDR. Implementing high-yield, effective IPC activities to ensure rapid identification and isolation of suspect COVID-19 among patients, healthcare workers and visitors is critical to preventing healthcare-associated spread of the COVID-19 virus (SARS-CoV-2) and maintaining essential health services. To develop the Public Health Law (PHL), this is to examine the authority of the government of Laos (GOL) at various jurisdictional levels to improve public health, the health of the general population within societal limits and norms. Public health law focuses on the duties of GOL to achieve these goals, limits on that power, and the population perspective, also focuses on legal issues in public health practice and on the public health effects of legal practice.

**Location of Work:**

Managed by Core Unit Cabinet, Ministry of Health.
Tentative schedule of providing the monthly data analysis and report of COVID-19 surveillance from the sentinel surveillance sites; to produce the National Strategy and Standard of procedure (SOP) of Infection Prevention and Control (IPC) for Health facilities in Laos PDR; and develop the Public Health Law (PHL).

<table>
<thead>
<tr>
<th>No.</th>
<th>DELIVERABLE for Each Activity</th>
<th>DUE</th>
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<tbody>
<tr>
<td>1.</td>
<td>Implementation of surveillance and contact tracing of the COVID-19 close contacts and cases.</td>
<td>Every day of April to September 2022</td>
</tr>
<tr>
<td>2.</td>
<td>Collects the data from sentinel surveillance sites of Influenza and COVID-19, analyzing and producing the report</td>
<td>Every month of April to September 2022</td>
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<td>3.</td>
<td>Reviews the analyzed data of epidemiological aspects to make sure the result is validated and accurate before printing</td>
<td>July-September 2022</td>
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<td>4.</td>
<td>Organizes 2 meetings to meet with USCDC and WHO to discuss and work on this data analysis and reporting.</td>
<td>June and September 2022</td>
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<td>5.</td>
<td>Produces the National Strategy and Standard of Procedure (SOP) of Infection Prevention and Control (IPC) for Health facilities in Laos PDR.</td>
<td>August 2022</td>
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<tr>
<td>6.</td>
<td>Implementing high-yield, effective IPC activities to ensure rapid identification and isolation of suspect COVID-19 among patients, healthcare workers and visitors is critical to preventing healthcare-associated spread of the COVID-19 virus (SARS-CoV-2) and maintaining essential health services</td>
<td>September 2022</td>
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<tr>
<td>7.</td>
<td>Meeting to disseminate the SOP, and to develop the Public Health Law (PHL)</td>
<td>September 2022</td>
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