



Embassy of the United States of America

General Service Office

Ban Somvang Tai, Hatsayfong District,
Vientiane Capital, Lao P.D.R

Dear Prospective Offeror / Quoter:

Date: **December 23, 2019**

The American Embassy Vientiane, Lao P.D.R. is seeking a contractor to provide **the service to provide poultry and Environment specimen collection, packing and Transportation from project sites to the central Laboratory in Vientiane Capital, Lao PDR for testing.** You are invited to submit a quotation.

The Request for Quotations (RFQ) consists of the following sections:

- 1. Standard Form SF-18**
- 2. Basic information, Statement of Work.**

U.S. Federal Acquisition Regulation (FAR) requires that contractors be registered in the System Award Management (**SAM**) prior to being awarded a purchase order. Contractors, who are not registered with **SAM**, may not be awarded the purchase order. This requirement applies to all acquisitions for oversea vendors that greater than **\$30,000**. Go to the link <https://www.sam.gov>

Direct any questions regarding this solicitation to: VientianeProcurement@state.gov

The Embassy plans to award a purchase order. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential offerors with regard to price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it. Please read the RFQ carefully, and if you are interested, submit your quotation. Return the completed **SF-18** to the address shown in block **5a** of the **SF-18** by **16:00PM, Local time: on December 31, 2019.**

Oral quotation will not be accepted and No proposal will be accepted after this time.

Sincerely,



Victor Jesse
Contracting officer
American Embassy Vientiane

REQUEST FOR QUOTATION
(THIS IS NOT AN ORDER)

THIS RFO IS IS NOT A SMALL BUSINESS SET-ASIDE

PAGE OF PAGES

1. REQUEST NO. 19LA9019Q0004
 2. DATE ISSUED 12/23/2019
 3. REQUISITION/PURCHASE REQUEST NO. PR8884570
 4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1 RATING

5a. ISSUED BY U.S. Embassy Vientiane, Lao P.D.R.
 Attn: Contracting Officer James C Bennett
 Ban Somvong Tai, Hatsayfong District, Vientiane Capital Lao P.D.R.
 5b. FOR INFORMATION CALL (NO COLLECT CALLS)

NAME Phetphachan Nonginthalath
 Procurement Agent
 E-mail: Nonginthalathp@state.gov
 TELEPHONE NUMBER
 AREA CODE NUMBER
 85621 487 038

6. DELIVER BY (Date)
 7. DELIVERY
 FOB DESTINATION OTHER (See Schedule)
 9. DESTINATION
 a. NAME OF CONSIGNEE
 b. STREET ADDRESS
 c. CITY
 d. STATE e. ZIP CODE
 8. TO:
 a. NAME b. COMPANY
 c. STREET ADDRESS
 d. CITY e. STATE f. ZIP CODE

10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date)
 On December 31, 2019, Before 16:00PM.
 IMPORTANT: This is a request for information, and quotations furnished are not officers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.

11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/ SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
X	The US Embassy Vientiane invited you to submit a quotation for the service to provide poultry and environment specimen collection, packing and transportation from project sites to the central laboratory in Vientiane Capital, Lao PDR for testing. Duration: Three (3) months Location: Oudomxay LuangNamtha Borkeo Xiengkhuang Vientiane Capital		1	project	

12. DISCOUNT FOR PROMPT PAYMENT a. 10 CALENDAR DAYS (%) b. 20 CALENDAR DAYS (%) c. 30 CALENDAR DAYS (%) d. CALENDAR DAYS
 NUMBER PERCENTAGE

NOTE: Additional provisions and representations are are not attached.

13. NAME AND ADDRESS OF QUOTER
 a. NAME OF QUOTER
 b. STREET ADDRESS
 c. COUNTY
 d. CITY
 e. STATE f. ZIP CODE
 14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION
 15. DATE OF QUOTATION
 16. SIGNER
 a. NAME (Type or print)
 b. TELEPHONE
 AREA CODE
 c. TITLE (Type or print)
 NUMBER

STATEMENT OF WORK

Title: Services to provide poultry and environment specimen collection, packing and transportation from project sites (provincial levels in Oudomxay, LuangNamtha, Borkeo, Xiengkhouang and Vientiane capital) to the central laboratory in Vientiane Capital, Lao PDR for testing.

Contractual Arrangements: Three-months (27 December 2019 to 26 March 2020) contract with the National Center for Laboratory and Epidemiology (NCLE), Ministry of Health (MoH).

Scope:

To provide services for preparing Viral Transport Media (VTM) to collect Avian influenza samples collected in poultry and environment at designated provincial live bird markets and trade poultry farms in 5 aforementioned provinces for a total of 2,000 services should include appropriate preparing, packing, transporting VTM from the central laboratory at the National Center for Laboratory and Epidemiology (NCLE), Ministry of Health (MoH) in Vientiane Capital to designated surveillance sites and transporting specimen back to the central laboratory. The service shall also include Laboratory testing of the samples collected using PCR technology to detect and then subtype the positive samples to identify if they can cause human infections.