



Date: 2/18/2021

General Service Office
Thadeua Rd Km9,
Ban Somvang Tai,
Hatsayfong District,
Vientiane Capital, Laos.

Dear Prospective Quoter:

The Embassy of the United States of America invites you to submit a quotation for **Plastic Pallets for WHSE uses.**

The request for quotations (RFQ) consists of the following sections:

1. Completed "SF-18"
2. Product's details.

U.S. Federal Acquisition Regulation (FAR) requires that contractors be registered in the system award management (**SAM**) prior to being awarded a purchase order. Contractors, who are not registered with **SAM**, may not be awarded the purchase order. This requirement applies to all acquisitions for oversea vendors that greater than **\$30,000**. Go to the link <https://www.sam.gov>

Direct any questions regarding this solicitation to: VientianeProcurement@state.gov

The Embassy plans to award a purchase order. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential offerors regarding price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it. Please read the RFQ carefully, and if you are interested, submit your quotation. Return the completed **SF-18** to the address shown in block **5a** of the **SF-18** by **4:00PM, Local time: on March 9, 2021.**

Oral quotation will not be accepted, and No proposal will be accepted after this time.

Sincerely,



Jesse Victor
Contracting Officer

REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)		THIS RFQ <input type="checkbox"/> IS <input type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE		PAGE OF PAGES
1. REQUEST NO. 19LA9021Q0012	2. DATE ISSUED 2/18/2021	3. REQUISITION/PURCHASE REQUEST NO. PR9724142	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
5a. ISSUED BY United States Embassy Vientiane Lao PDR			Thadeua Road Kilometer 9	
5b. FOR INFORMATION CALL (NO COLLECT CALLS)			6. DELIVER BY (Date)	
NAME Sinnakone Southammavong Procurement Agent E-mail: SinnakoneS@state.gov		TELEPHONE NUMBER		7. DELIVERY
		AREA CODE	NUMBER	<input type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)
		856 21 487 036		9. DESTINATION
8. TO:				
a. NAME		b. COMPANY		b. STREET ADDRESS
c. STREET ADDRESS				
c. CITY				
d. CITY		e. STATE	f. ZIP CODE	d. STATE e. ZIP CODE
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IF BLOCK 5a OF OR BEFORE CLOSE OF BUSINESS (Date) March 9, 2021		IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.		

11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/ SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
1	Plastic Pallet size: 1.00M X1.40M	03	each		
2	Plastic Pallet size: 1.00M X1.50M	05	each		
3	Plastic Pallet size: 1.00M X 1.60M	01	each		
4	Plastic Pallet size: 1.00M X1.70M	03	each		
5	Plastic Pallet size: 1.00M X 2.00M	12	each		
6	Plastic Pallet size: 1.00M X 2.10M	13	each		
7	Plastic Pallet size: 1.00M X 2.20M	06	each		
8	Plastic Pallet size: 1.00M X 2.60M	17	each		

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS	
				NUMBER	PERCENTAGE

NOTE: Additional provisions and representations are are not attached.

13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION	
a. NAME OF QUOTER						
b. STREET ADDRESS			16. SIGNER			
c. COUNTY			a. NAME (Type or print)		b. TELEPHONE	
d. CITY					AREA CODE	
e. STATE		f. ZIP CODE	c. TITLE (Type or print)		NUMBER	

Product detail

	<u>Description</u>	<u>Qty</u>	<u>Unit</u>
1	Plastic Pallet size: 1.00M X1.40M	3.00	each
2	Plastic Pallet size: 1.00M X1.50M	5.00	each
3	Plastic Pallet size: 1.00M X 1.60M	1.00	each
4	Plastic Pallet size: 1.00M X1.70M	3.00	each
5	Plastic Pallet size: 1.00M X 2.00M	12.00	each
6	Plastic Pallet size: 1.00M X 2.10M	13.00	each
7	Plastic Pallet size: 1.00M X 2.20M	6.00	each
8	Plastic Pallet size: 1.00M X 2.60M	17.00	each